Booth Superintendent
LPCFbooths@gmail.com
PO Box 3669
Durango, CO 81302

This document has changed! Please read carefully before signing!

We appreciate your interest in operating a food concession stand at the 2026 La Plata County Fair. **We give past year's concessionaires the first chance at returning for this year's fair, with a deadline of May 25th for reserving their spot.** After this date, any open spots will be made available at the discretion of the La Plata County Fair Board. Please complete and return the enclosed contract if you are interested in this year's fair. Also, the following information must be provided:

1. A menu, including prices of the food and beverages that will be offered,
2. A photograph of the concession stand that will be used,
3. Proof of liability insurance (copy of the coverage page reflecting policy coverage dates),
4. Completed application form,
5. Total space desired (length and width) for the stand and for your storage,
6. **$100.00 refundable deposit, which will be returned before the Fair if you are not accepted or on Sunday if you are accepted and operate by the guidelines in this document.**

At a glance:

- Concessions may be set up Tuesday, August 4th, 8:00 a.m.-6:00 p.m. or Wednesday, August 5th, 8:00 a.m. - noon**. ALL VENDORS MUST BE IN PLACE BY NOON WEDNESDAY, AUGUST 5th . There is no paid security until Wednesday morning.**
- A maximum of five (5) raffles will be allowed at the La Plata County Fair. Written confirmation by the La Plata County Fair Board will be given to each vendor who is allowed to hold their raffle and/or sell tickets at the La Plata County Fair.
- Each concessionaire is responsible for collection and payment of any state and local sales tax. **Vendors MUST obtain a Durango City Sales permit and have it displayed during the event.**
- All electrical hook-ups and extension cords must meet N.E.C. Codes. Electrical needs (both booth and personal) must be cleared by Booth Superintendent upon check-in to accommodate demand. Generators are allowed.
- Renter is responsible for keeping booth area and tables clean.
- Deliveries during the fair must be made before 10:00 a.m.
- Food booths may be grouped in a food court area.
- Vendors may provide their own tables and chairs. Some tables and chairs may be provided.
- **Vehicles that are not part of your display must park outside the midway in the general public parking area.**
- Fair dates are August 5th - 9th, 2026
- All vendors must comply with La Plata County Fairgrounds requirements for care and use of Fairgrounds facilities and property located on page 2 of the contract and with "Requirements for Tents, Canopies, and Other Membrane Structures Located within the City of Durango City Limits" promulgated by the Durango Fire & Rescue Authority annexed as Exhibit A

Looking forward to a great Fair

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Durango, CO 81302

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LA PLATA COUNTY FAIR

2026 FOOD CONCESSION STAND CONTRACT

Name of Business or Organization _____

Representative's Name _____

Complete Mailing Address _____

City, State & ZIP _____ e-mail address _____

Phone, Days _____Evenings & Weekends_____

Standard length: 20 feet - $400.00 ($150.00 for each additional 10 feet) $_____

Deposit (refundable if booth complies with regulations & hours): $_____100.00

Total Amount Due: $_____

Size needed (including concession stand, seating, etc.)_____

Will you require an electrical outlet? Yes___ No___ If yes, voltage: 120v__240v__Amps___
Electrical needs (both booth & personal) must be cleared by Booth Superintendent upon check-in to accommodate demand.

RULES AND REGULATIONS

1. A refundable deposit of $100.00 is required, payable upon return of contract.
2. Concessionaires may cancel their contract 30 days or more before opening day of Fair and receive full refund of deposit & fees paid. Any cancellation within 30 days of opening day of Fair will not receive a refund.
3. The rental fee is $400.00 for 20 feet long (approximately 12 feet wide), plus $150.00 for each additional 10 feet. **This fee needs to be received by the Fair Board by July 24, 2026.** No booth may set up until its deposit and rental fees are paid in full.
4. A photograph of the concession stand to be used must be supplied to the Fair Board upon payment of the deposit if the concession stand has not been used at the La Plata County Fair in the last three years or if there are significant changes.
5. Stand must be set up by **NOON WEDNESDAY, AUGUST 5th** . (There's no paid security Tuesday night.) Stand should be in operation **no later than** noon-6:00 p.m. on Wednesday, 9:00 a.m.-8:00 p.m. Thursday through Friday, 9:00a.m.-6:00p.m. and 9:00 a.m.-1:00 p.m. Sunday. (Except food concession stands may close during the County Fair BBQ on Saturday, if you choose.)
6. All electrical hook-ups and extension cords must meet N.E.C. Codes and be approved by the Fair Board Booth Superintendent. Electrical cord covers are required for any cords that are in public areas and must be provided by the vendor. Vendors may supply their own generators.
7. Food concessions must have proper permits obtained from San Juan Basin Health Department. Concessions that fail to display health licenses will forfeit their deposit and rent and will be forced to cease serving.
8. Proof of liability insurance MUST be supplied before the event.
9. No alcoholic beverages may be sold.
10. Food or other items may not be sold beyond the boundaries of the concession stand without permission from the Booth Superintendent.
11. Each concessionaire is responsible for the collection and payment of any state and local sales tax.
12. The La Plata County Fair (LPCF) shall retain the right to review any and all concession stands and contents associated with the stand.
13. Please attach a copy of the menu and price list of the food items you will offer at the Fair.
14. Vendor acknowledges receipt of "Requirements for Tents, Canopies, and Other Membrane Structures located within the City of Durango City Limits" promulgated by the Durango Fire & Rescue Authority annexed as Exhibit A and agrees to comply with same.
15. The Durango Fire & Rescue Authority will inspect and potential charge a $100 fee.

PLEASE INITIAL _____

LA PLATA COUNTY FAIRGROUNDS REQUIREMENTS FOR CARE AND USE OF FAIRGROUNDS FACILITIES AND PROPERTY

1. Vendors should coordinate with the La Plata County Fair well in advance of the event regarding their specific needs.
2. Tables and chairs will be provided in limited quantities. Vendors are responsible for setting up and tearing down tables and chairs, cleaning them after use, and returning them to their respective storage locations. (Please check with Fairgrounds staff for proper locations.) Tables and chairs should be protected from rain if used outside.
3. Vendors are responsible to provide labor and equipment for loading and unloading of materials, supplies and equipment associated with their booths.
4. Fairgrounds property and facilities must be returned in a clean and orderly condition. All event-related items must be removed from Fairgrounds facilities and parking lots at the conclusion of the event. Tape, staples, etc., must be removed from walls, tables, chairs and floors. All appliances, sinks and countertops used must be cleaned. Trash should be properly disposed in dumpsters or other trash receptacles. On-site cardboard recycling is available. Please collapse all boxes for easy disposal. Waste liquids may not be dumped on Fairgrounds property, and Fairgrounds staff should be advised of any spills.
5. Stakes shall not be driven into facility areas, including, but not limited to, the asphalt parking surface, concrete surfaces, landscaped areas or multi-purpose fields. Acceptable alternatives include 5-gallon buckets of concrete with an eyebolt anchor, 55-gallon barrels filled with sand or water with a closed lid, or cinder blocks.
6. **Driving on medians, parking islands and landscaped areas is prohibited to avoid damage to curbs and landscaping. The fee to repair damage to these areas is no less than $10 per square foot.**
7. Electricity and water are available at certain locations on Fairgrounds property. Tampering with or in any way altering electrical outlets is prohibited. Vendors should take care to protect electrical appliances and cords from wet weather. Please contact Fairgrounds maintenance staff (970-769-3853) for information about electricity and water locations and for assistance with electrical problems.
8. The growing, production, possession, display, transfer, distribution, sale, transportation, and use of retail and medical marijuana, including retail and medical marijuana-infused products, is prohibited on or within the Facilities or anywhere else within the La Plata County Fairgrounds' premises pursuant to Resolution No. 2014-17, a Resolution of the Board of County Commissioners of La Plata County. (Also, no drug paraphernalia may be displayed or sold at the Fair.)
9. No parking is allowed in marked fire lanes. All vendors must comply with local fire codes.
10. Unless specifically authorized in writing, no open fires of any sort or burning candles are allowed.

PLEASE INITIAL _____

LA PLATA COUNTY FAIR RAFFLE REGULATIONS

1. Raffles will be limited to five (5) in any given year at the La Plata County Fair.
2. Raffle tickets must meet Colorado State Licensing regulations.
3. A photocopy of your current raffle license must be returned with the signed contract and also be displayed in your booth.
4. One voided raffle ticket must be included with the completed contract. Raffle tickets must include the date, time and place the raffle will be held.
5. Ticket sales at the LPCF may take place only within the assigned booth space of the state raffle license holder. (No "piggy backing" or sales outside your designated space.)
6. The La Plata County Fair Board will pick the first five (5) booth vendors requesting to sell raffle tickets *according to the date* the signed contract, booth deposit AND full booth rental fee are received in the office.
7. The sale of **any tickets**, whether they are for a "drawing," a "door prize" or a "raffle," must meet all State and County laws.

_____ _____

Vendor's Signature Date La Plata County Fair Booth Supt. Date

La Plata County Fair, P.O. Box 3669, Durango CO 81302

FOR OFFICE USE

Deposit Paid _____ Date_____
Rent Paid _____ Date_____
Colorado Sales Tax License _____
Durango City Sales Tax Lisc _____
Proof of Liability Insurance _____
Health License Displayed_____
Menu Provided_____